



Approved 1-16-13

**SCOTTSDALE PUBLIC LIBRARY BOARD
MEETING MINUTES
Civic Center Library
December 19, 2012 - 3:30 p.m.**

Members Present: Louise Nemanich
Laraine Rodgers
Peggy Sharp-Chamberlain
Mark Shimelonis, Vice Chair
Mary Wilber

Absent: Joan Freund, Doug Sydnor, Chair

Staff Present: Carol Damaso, Library Director
Aimee Fifarek, Technologies & Content Sr. Manager
Dana Braccia, Building Operations and Adult Services Sr. Manager
Killeen Sepulveda, Administrative Secretary
Mike Beck, Adult Services Coordinator

CALL TO ORDER

Board Vice Chair Shimelonis called the meeting to order at 3:26 PM.

OPEN CALL TO THE PUBLIC

There were no members of the public present for this meeting.

APPROVAL OF MINUTES

Board Member Wilber called for a motion to approve the Minutes of the October meeting. Board Member Sharp-Chamberlain seconded and the motion passed 4-0. Board Member Nemanich abstained.

GENERAL PLAN UPDATE

Project Coordination Liaison Ross Cromarty (Advanced Planning) presented a PowerPoint to explain the new General Plan, which must be updated or readopted every 10 years. He invited the Library Board to attend the Visioning Town Hall event on February 6th, 7th and 11th of 2013.

LIBRARY STAFF REPORTS OF CURRENT EVENTS (A.R.S. 38-431.02 (K))

Library Director's Report – Carol Damaso

Library Director Damaso spoke about two exhibits coming to the Civic Center Gallery that will focus on the Civil War. These exhibits will be featured February – April, 2014.

Library Director Damaso spoke about the two awards that Scottsdale received at the Arizona Library Association (AzLA) Annual Conference. Jess Hawkins from Palomino received "School Librarian of the Year" and 5 volunteers from Appaloosa Library received "Volunteers of the Year." She also stated that staff did five presentations at AzLA this year.

Library Director Damaso announced that the cocktail party to kick off the capital campaign for the Discovery Zone was successful.

Library Director Damaso stated that the hours at Palomino Library will be changing effective December 22, 2012. The branch will close at 7pm instead of 8pm Monday through Thursday. Vice Chair Shimelonis expressed concern that this issue was not brought before the Library Board before a decision was made. Library Director Damaso explained that Executive Director Bill Murphy concurred and the change was to be made as soon as possible. Operationally staff are being shifted to the busier times when customers demand more service. Board Member Nemanich stated that this would be a "hot button" issue and that she believes the Library will receive complaints about it.

Customer Comment Report – Carol Damaso

October and November customer comments were presented.

Board Member Wilber expressed concern that the yellow comment cards are not readily available to library patrons at all the branches, specifically Arabian. Library Director Damaso said she would look into it. Vice Chair Shimelonis asked that QuestionPoint stats be included in the quarterly statistical report. Board Member Nemanich inquired about the Wi-Fi issues, asking if it is at a crisis level. Technologies and Content Senior Manager Fifarek explained that it is definitely a problem, especially during peak usage times. She stated that we have infrastructure upgrades in the Bond request and a CIP request for hardware and year over year expenses.

Service Highlight – Mike Beck

Mike Beck, Adult Services Coordinator, gave a PowerPoint presentation on the focal points of the Adult Services program.

REPORT FROM NOVEMBER STUDY SESSION

Board Member Sharp-Chamberlain spoke about the November work session and announced that she has already booked three speaking engagements for the Library Board. She suggested that the Library Board have one additional work session in January to make final adjustments and plan for the upcoming presentations. Board Member Rodgers submitted some ideas for titles for the presentation, which the Library Board could discuss at the next meeting.

LIBRARY BOARD MEETING LOCATIONS AND TIMES

Board Member Sharp-Chamberlain called for a motion to continue rotating the Library Board meetings to all the branches and maintaining the start time of 3:30pm. Board Member Wilber seconded, and the motion passed 5-0.

POLICY REVISION

Board Member Rodgers called for a motion to approve the revised policy. Board Member Nemanich seconded, and the motion passed 5-0.

ANNOUNCEMENTS, ISSUES FOR FUTURE DISCUSSION

There will be Ethics Training at the upcoming meeting in January. There will be nominations and election of new officers for the upcoming year.

ADJOURNMENT

With no further business to discuss, being duly moved and seconded, the meeting was adjourned at 5:18 PM.

Respectfully submitted,

Killeen Sepulveda, Administrative Secretary